

Blue Earth Economic Development Authority
Regular Board Meeting
Thursday, April 13, 2017 at 7:15 am
Official Proceedings

Minutes:

Call to Order

Chair Brooke Prestegard called the meeting to order at the Blue Earth City Council Chambers.

Roll Call and Determination of a Quorum

Present were Chair Brooke Prestegard, Vice Chair Bill Rosenau, Secretary/Treasurer Daryle Pomranke, John Huisman, Rick Scholtes, Kara Drake and Ann Hanna. Also present were City Administrator Tim Ibsch, FCDC Executive Director Tim Clawson and Chamber Director Cindy Lyon. A quorum was determined to be present.

Approval of Agenda

Motion was made by Huisman, seconded by Rosenau to approved the agenda as presented. The motion was carried unanimously.

Approval of Minutes

Motion was made by Hanna and seconded by Rosenau to approved the minutes from the March 9, 2017 as presented. The motion was carried unanimously.

Approval of Bills and Financials:

Motion was made by Huisman, seconded by Pomranke to accept the bills, and accept the financials for March 2017 as presented. The motion was carried unanimously.

New Business:

3 Sisters Buildings – Request for Proposal

Clawson distributed a draft RFP for the sale of the buildings. The EDA members provided feedback on suggested changes to the RFP. Staff will make revisions and bring back to the next EDA meeting.

New Comprehensive Housing Study

Clawson reviewed the proposal to update the Comprehensive Housing Study from Community Partner's Research. The original Study cost was 12,900 and they indicated that an update would be \$8,900. It was suggested to wait until the Housing Study was needed to update it. Clawson will also check with other possible vendors.

Commercial Building Exterior Improvement Grant Applications

UHD - Clawson presented an application from UHD to put new Awnings and Lights for a total project cost of \$5,600. Application was submitted on March 20, 2017. It was suggested to send a letter to UHD voicing concern over the timing of the improvements. Motion by Huisman and seconded by Pomranke that due to extenuating timing circumstances that the grant application be approved in the amount of \$2,800. Motion carried with Hanna voting nay.

Old Business:

126, 128 and 130 South Main St. Update

Clawson is working with the City and County attorney to get public notice and advertising for the Sheriff's Sale/ Auction of the personal property on April 22, 2017 at 10:00 am. The County has agreed that the City can retain any net proceeds from the auction to be put back into the buildings. It was noted that some roof repairs had been made

recently to address a minor leak and that cost will be included in the original bid price. Also, it was agreed to hold off on the installation of the awning.

ELM Homes Update

Clawson reported that they were working on final design and site layout. Demolition of the home has been completed and site preparation has begun.

Correspondence, Loan Updates, and Staff Updates:

Correspondences - None

Existing Loan/Grant Updates

The loan and grant status reports were included in the agenda packet.

City Administrator Update

The City Administrators report was included in the agenda packet. Ibsch noted that the City of Blue Earth and the City Council will be focusing its attention on housing concerns and will continue to address them throughout the year. The Ag Center space occupied by Dr. Chad Malowitz Chiropractic has been vacated and a new lease directly with Serenity Message has been signed.

FCDC Update

The FCDC Administrative Report was included in the agenda packet. Clawson reported that after interviewing candidates for full-time Administrative Assistant position the job was offered and accepted by Kristi Yost, Interim Assistant.

Chamber of Commerce Update

The Chamber of Commerce report was included in the agenda packet.

Other Business

None

Adjournment

There being no further Business - Motion was made by Huisman and seconded by Scholtes, to adjourn the meeting. The motion was carried unanimously.

Next regular meeting scheduled for May 11, 2017 at 7:15 am