



**Minutes of EDA Board Meeting
Thursday, August 13, 2015, 7:15 AM
City Council Chambers, Blue Earth, MN**

- I. President Drake called the meeting to order at City of Blue Earth Council Chambers
- II. Members Present: Kara Drake, President, Bill Eckles, Brooke Prestegard, John Huisman, Bill Rosenau
Members Absent: Rich Scholtes, Chad Phillips
City Staff Present: Tim Ibisch, City Administrator
City Attorney Present: David Frundt
FCDC Staff Present: Tim Clawson, Executive Director, Beth Moss, Assistant Director
Also Present: Chuck Hunt, Faribault County Register, Tony Acosta
- III. At this time there was a quorum
- IV. Approval of Agenda
HUISMAN MADE THE MOTION, SECOND BY PRESTEGARD TO APPROVE THE AGENDA. THE MOTION WAS APPROVED UNANIMOUSLY.
- V. Approval of the Minutes
ECKLES MADE THE MOTION, SECOND BY HUISMAN TO APPROVE THE MINUTES OF THE JULY 9, 2015 BOARD MEETING AS PRESENTED. THE MOTION WAS APPROVED UNANIMOUSLY.
- VI. Approval of the Bills
ECKLES MADE THE MOTION, SECOND BY ROSENAU TO APPROVE THE JULY BILLS AS PRESENTED. THE MOTION WAS APPROVED UNANIMOUSLY.
- VII. Correspondence, Budget Update and Staff Update
 - i. Correspondence
 - ii. Loan Update
 - Ibisch reported that the loan status was good with the exception of Coxworth Water Conditioning, although they did make a payment on July 23, 2015
 - Eckles inquired about Oswald Brewing and forgivable portions of loan due to current closed door status. Clawson will review loan guidelines and report findings at next meeting.
 - iii. Budget Update
 - iv. Chamber of Commerce Update
 - Included in Packet
 - v. City Administrator Update
 - Main Street Open House on July 26, 2015
 - Painted parking lines on Main Street have been received well by business owners. Final Main Street design will be approved in October.
 - vi. FCDC Staff Update
 - Clawson introduced new FCDC Assistant Director Beth Moss and reviewed the administrative report provided to the board.



- Clawson gave an update on the Manufacturers of Faribault County meeting which included superintendents and manufacturers from within the county and a representative from the area Workforce Center.
- Clawson reviewed upcoming special events which included the Kibble Grand Opening and invited those in attendance to attend.
- Clawson attended MN DEED Transportation Economic Development grant workshop in Mankato.
- Clawson suggested BE EDA co-sponsor with FCDC a \$500 advertisement in the Faribault County Register in which they should share the cost 50/50 for the Kibble Equipment Grand Opening insert.

ECKLES MADE THE MOTION, SECOND BY HUISMAN APPROVING THE SHARING OF THE \$500 COST WITH FCDC FOR PLACING AN ADVERTISEMENT IN THE FARIBULT COUNTY REGISTER FOR THE KIBBLE GRAND OPENING. MOTION WAS APPROVED UNANIMOUSLY.

VIII. Old Business

i. North Business Park Update

- Clawson reported that the location of the sign is being negotiated with the adjacent property owner, MNDOT and the County. Funding options for improvements to County Road 103 continues to be explored.

ii. AG Center

- Ibisch reported that a quote had been received for the signage. An inquiry was made in regards to the cost associated to each business to have their logo included. Ibisch will determine the cost and get back to the board with information.
- Clawson noted that there is potential for grant funds to help supplement the onsite signage. It was discussed that the sign will be postponed until 2016 due to the upcoming parking lot construction at this location.
- Clawson provided documentation from Michelle Wigern, SWCD who is working with City Engineer Wes Brown on the parking lot improvements plan. The application for grant funds is due August 28th.

iii. County Commercial Rehabilitation Loan Update

- Clawson made note of a glitch in that there are only three individuals presently serving on the County EDA loan review committee. The need to have additional volunteers to serve on this committee is due to the potential conflict of interest, scheduling conflicts, illnesses, vacations, etc. Clawson is in the process of recruiting at least three representatives from each of the three county EDA's to include a County Commissioner, Business Member and a Lending Representative. Clawson asked if there were any volunteers at this time from the BE EDA and Rosenau volunteered to serve on the committee.

iv. Commercial Building Façade Improvement Grant

- Clawson also reviewed proposed changes to the program discussed at previous meetings to include changing the amount offered for the Commercial Building Façade Grant program by increasing the grant amount from \$2,000 to \$10,000



for each property and to include eligible improvement to any exterior side of a building including front, back and all sides.

ECKLES MADE THE MOTION, SECOND BY PRESTEGARD TO INCREASE THE GRANT AMOUNT FROM \$2,000 TO \$10,000 PER BUILDING TO INCLUDE ALL SIDES OF THE EXTERIOR OF THE BUILDING. THE MOTION WAS APPROVED UNANIMOUSLY.

- v. Easement/Appraisal Negotiations (Closed Session)
 - No closed session was required
- IX. Other Business
 - There was no other business
- X. Adjournment
 - Meeting was adjourned at 7:52 am

Next meeting is scheduled for September 10, 2015 at 7:15 am