



**BLUE EARTH ECONOMIC DEVELOPMENT AUTHORITY
BOARD MEETING NOTICE AND AGENDA
October 8, 2015 7:15 AM
City Council Chambers, Blue Earth, MN**

- I. Vice President Eckles called the meeting to order at the City of Blue Earth Council Chambers
- II. Members Present: Bill Eckles, Brooke Prestegard, John Huisman, Bill Rosenau, Rich Scholtes,
Members Absent: Chad Phillips, Kara Drake, President,
City Staff Present: Tim Ibisch, City Administrator
Chamber: Cindy Lyon
City Attorney Present David Frundt
FCDC Staff Present: Tim Clawson, Executive Director, Beth Moss, Assistant Director
Also Present: Chuck Hunt, Faribault County Register, Tony Acosta
- III. At this time there was a quorum
- IV. Approval of Agenda
 - **Motion was made Scholtes, second by Huisman to approve the agenda as presented. The motion was approved unanimously.**
- V. Approval of Minutes
 - **Motion was made by Huisman, second by Rosenau to approve the minutes of the August 13, 2015 board meeting as presented. The motion was approved unanimously.**
- VI. Approval of Bills
 - **Motion was made by Scholtes, second by Rosenau to approve the bills for both August, 2015 and September, 2015 as presented. The motion was carried unanimously.**
- VII. Correspondence, Budget Update and Staff Update.
 - i. Correspondence
 - BE EDA received a thank you note from the food shelf
 - ii. Loan Updates
 - Clawson received a verbal request from Michele's sewing for a two year extension on current loan. Clawson suggested to prevent Michele's sewing from having to make a \$4,000 payment at the end of the two year extension that the loan be extended to 29 months instead. Clawson will provide recommendation for approval at the next meeting.
 - iii. Budget Updates
 - Ibisch noted that the second half of taxes for the Chamber are not included in the budget update
 - The North Business Park project has been bonded for. The light posts will be going up by Light and Water.
 - Ibisch stated that the budget submitted for 2016 approval will likely be similar to what was submitted for 2015.
 - iv. Chamber of Commerce Update

- The Giant make over is completed and received media coverage from KEYC TV – Channel 12, Free Press and the Faribault County Register.
 - The Giant building fundraiser is in full swing with a current overall total of \$136,754.35.
 - The Chamber and CVB Board is hosting a “Come and Go” event on Monday, October 12th to view the anticipated location and layout of the new site. A proposed lease from the city has been received which will allow applications to be submitted for grant money.
 - The Holiday Sampler Roundabout Town will be held on Friday, November 13th from 3-9 pm.
 - The CVB billboard was reset and received new LED lights which will be more cost efficient and require fewer replacements.
- v. City Administrator Update
- Attended DEED Work Force Housing Grant Program in Austin. The program targets communities in greater Minnesota to address the shortage of housing which makes it difficult to attract workers.
- vi. FCDC Update
- Attended Work Force Housing Grant Program in Austin with City Administrator
 - Attended Region 9 Regional Development Commission (RDC) Grant Forum which featured on Brownfields and the redevelopment of sites
 - The FC EDA approved and closed three loans for Blake Greenfield Chevrolet and Buick, LLC – Wells, Simplified Ag Solutions, Blue Earth and Darrel Robertson, Winnebago. All there have received first distribution of funds.
 - Upcoming events included SMIF Annual Luncheon – October 8th, BE EDA and FCDC Main Street Business Improvement Workshop – October 20th from 5-7 pm and the FCDC is hosting the Senate Bonding Committee
- vii. County Commercial Rehabilitation Loan Program
- Clawson and Moss will continue to work on streamlining the processes and working with the cities and county

VIII. Old Business

- i. North Business Park - Name and signs
- Received approval from Butch Kibble for placement of signs. Clawson, Ibsch and Wes Brown met out at Kibble to discuss best location for signs. The last bids received were from July 2015, will request updated bids.
 - Clawson proposed discussion to change the name of the North Business Park for marketing purposes. Lyon stated that currently the wayside rest outside of town says “Golden Spike” and found some “archived” golden spikes items.
 - **Motion was made by Huisman to change the name to Golden Spike Business Park, second by Prestegard. The motion was carried unanimously.**
- ii. AG Center - Parking lot improvements
- County approved lease for Ag Center
 - Clawson stated that notification should be received in January pertaining to approval or denial of grant money. With that, Bolton & Menk is requesting an addendum to survey the parking lot yet this fall due to the weather conditions during the winter months. The proposed survey costs are not projected to exceed \$5,000 and a final decision on the approval of grant money will be made in January.
 - **Motion was made by Prestegard to approve survey addendum to council for approval, second by Eckles. The motion was carried unanimously.**
- iii. Main Street Renewal Funding Workshop - October 20th at 6:00 pm, Ag Center
- Clawson inquired as to whether the Construction Mitigation Loan Program should remain the same format for downtown as previously offered on Highway 169. Currently the maximum loan amount is \$5,000 and is deferred for the first year with monthly payments thereafter of \$100 until the loan is paid back in full.

- **Motion was made by Scholtes to change repayment terms from defer for 12 months to defer after the last disbursement is made, second by Huisman. The motion was carried unanimously.**
- iv. Commercial Building Exterior Improvement Grant Update
- No update at this time
- v. Easement/Appraisal Negotiations (Closed Session)
- **Motion was made by Scholtes for closed session, second by Rosenau. Motion carried unanimously.**
 - **Motion was made by Huisman to open closed session, second by Scholtes. Motion carried unanimously.**
- IX. New Business:
- i. Board Vacancy
- Forward vacancy nominations to Scholtes
- X. Other Business:
- No other business
- XI. Adjournment

Next regular meeting scheduled for November 12, 2015 at 7:15 AM